

# THRIVEN

THRIVEN GLOBAL BERHAD  
[Registration No. 198901005042 (182350-H)]  
(Incorporated in Malaysia)

## THIRTY-FIFTH ANNUAL GENERAL MEETING (“35th AGM”) ADMINISTRATIVE GUIDE

Date	: Tuesday, 11 June 2024
Time	: 2.00 p.m.
Fully virtual online meeting platform	: <a href="http://www.vpoll.com.my">www.vpoll.com.my</a> (Domain Registration No. with MyNIC Berhad: D1A457149) provided by AI Smartual Learning Sdn. Bhd. in Malaysia

### **Reports and Documents**

Thriven had on 30 April 2024, published the following documents in relation to the 35th AGM on its website :-

- Annual Report 2023
- Corporate Governance Report 2023
- Notice of 35th AGM and Administrative Guide
- Form of Proxy
- Circular to Shareholders on Proposed Renewal Of Shareholders' Mandate For Recurrent Related Party Transactions Of A Revenue or Trading Nature (the “Circular”)

Softcopy of the abovesaid documents can be downloaded from Thriven's website at:

<https://www.thriven.com.my/investor-relations/corporate-governance/>

You may request for a printed copy of the abovesaid documents via e-mail to [proxy@thriven.com.my](mailto:proxy@thriven.com.my) by submitting your full name, NRIC No. / Passport No., CDS Account No., mailing address, contact number and the documents you wish to receive in hardcopy. However, we hope you would consider the environment before printing or requesting for a printed copy of the abovesaid documents.

### **1.0 ENTITLEMENT TO PARTICIPATE AND VOTE**

- 1.1 Only depositors whose names appear in the Record of Depositors as at 5 June 2024 shall be entitled to participate and/or vote remotely at the AGM or appoint a proxy/proxies to participate and/or vote on his stead.
- 1.2 Eligible members are required to pre-register for the RPV (as defined below) at [www.vpoll.com.my](http://www.vpoll.com.my) to ascertain their eligibility to participate and/or vote at the AGM remotely.

### **2.0 REMOTE PARTICIPATION AND ELECTRONIC VOTING FACILITIES (“RPV”)**

#### **2.1 Details of the RPV**

1. The RPV is available to: individual members; proxy holders; corporate representatives; authorised nominees; and exempt authorised nominees (individually, “participant”, and collectively, “participants”)
2. Eligible participants are entitled to participate and/or vote remotely at the AGM using the RPV provided by AI Smartual Learning Sdn. Bhd. at [www.vpoll.com.my](http://www.vpoll.com.my) from various devices such as smart phone, tablet, laptop or computer.

3. The quality of the participant's connection to the live broadcast is dependent on the bandwidth and stability of the internet of his/her location and the device he/she uses.
4. In the event the participant encounters any issues with pre-meeting registration, submission of questions, log-in, connection to the live streamed meeting or online voting on the meeting day, kindly contact the Poll Administrator (details of the Poll Administrator is stated in Item 4.0 of this Administrative Guide) for assistance.

## 2.2 Appointment of Proxy(ies)

1. Members may appoint proxy(ies) to participate and/or vote at the AGM via RPV, or to appoint the Chairperson of the Meeting as his proxy by indicating the voting instructions in the Proxy Form [otherwise the proxy(ies) will vote at his/her discretion] in accordance with the notes and instructions printed therein.
2. Please ensure that the duly completed and executed Proxy Form is deposited with Boardroom Share Registrar Sdn. Bhd. at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor, Malaysia not less than 48 hours before the time appointed for holding the AGM or any adjournment thereof, or in the case of a poll, not less than twenty-four (24) hours before the time appointed for taking the poll ie. latest by Monday, 10 June 2024 at 2.00 pm, and in default the instrument of proxy shall not be treated as valid. Alternatively, the duly completed and executed Proxy Form can also be submitted electronically, through [proxy@thriven.com.my](mailto:proxy@thriven.com.my).
3. Appointed proxies are required to pre-register for the RPV at [www.vpoll.com.my](http://www.vpoll.com.my) to ascertain their eligibility to participate and/or vote at the AGM remotely.

## 2.3 Appointment of Corporate/Authorised Representative(s)

1. Members who are body corporates may appoint their corporate/authorised representative(s) to participate and/or vote at the AGM.
2. Appointed corporate/authorised representative(s) shall: (i) provide a copy of his identity card, email address and mobile phone number; and (ii) deposit together with the original evidence of his authority (eg. Certificate of Appointment of Corporate Representative, Power of Attorney, letter of authority or other documents proving authority in English or Bahasa Malaysia) to Boardroom Share Registrar Sdn. Bhd. at Ground Floor or 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor, Malaysia not later than Monday, 10 June 2024 at 2.00 pm, for verification.
3. Appointed corporate/authorised representative(s) are required to pre-register for the RPV at [www.vpoll.com.my](http://www.vpoll.com.my) to ascertain their eligibility to participate and/or vote at the AGM remotely.

## 2.4 Submission of Questions

1. Pre-meeting submission of questions - Members are welcome to submit questions to the Board and/or the Auditors of the Company in advance prior to the AGM not later than Monday, 10 June 2024 at 2.00 pm electronically, through [proxy@thriven.com.my](mailto:proxy@thriven.com.my).
2. Submission of questions during the AGM - Participants may pose questions to the Board and/or the Auditors of the Company via real time submission of typed texts throughout the AGM.
3. The Board will endeavour to answer all the questions received at the AGM.

## **2.5 Voting Procedures**

1. Members/proxies/corporate representatives can proceed to vote on the resolutions via the RPV at [www.vpoll.com.my](http://www.vpoll.com.my) at any time from the commencement of the AGM at 2.00 pm on 11 June 2024 but before the end of the voting session which will be announced by the Chairperson of the meeting.
2. Upon completion of the voting session, the appointed Poll Administrator will verify the poll results followed by the Chairperson's declaration whether the resolutions put to vote were successfully carried or otherwise.

## **2.6 Procedures for RPV**

1. Members/proxies/corporate representatives who wish to participate and/or vote at the AGM remotely via RPV are to follow the requirements and procedures as summarised in "Annex A" as annexed hereto.

## **3.0 OTHERS**

**3.1 NO gifts/meal vouchers - There will be no distribution of gifts or meal vouchers for members/proxies/corporate representatives who participate in the AGM.**

**3.2 NO recording or photography - Unauthorised recording and/or photography are strictly prohibited at the AGM.**

## **4.0 ENQUIRY AND RPV ASSISTANCE**

**4.1 If you have any enquiries on the above, please contact the Poll Administrator during office hours from 9.00 am to 5.00 pm (Monday to Friday, excluding public holidays and days on which the office is closed due to regulations imposed by the Malaysian government to curb the spread of Covid-19 pandemic, if any):**

Poll Administrator: AI Smartual Learning Sdn. Bhd.  
23-5, Menara Bangkok Bank, Berjaya Central Park,  
Jalan Ampang, 50450 Kuala Lumpur, Malaysia

Contact person: David Cheng  
Telephone No.: +60177700887  
Email: [davidcheng@aismartuallearning.com](mailto:davidcheng@aismartuallearning.com)

PROCEDURE	ACTION
<p>1. Register as a user with <a href="http://www.vpoll.com.my">www.vpoll.com.my</a></p>	<p>Steps</p>
<div data-bbox="159 367 887 636"> <p><b>Landing page</b></p> </div> <div data-bbox="169 721 882 1057"> <p><b>User Login / Register</b></p> </div> <div data-bbox="169 1137 879 1471"> <p><b>Mobile Phone Register</b></p> </div> <div data-bbox="234 1570 839 2056"> <p><b>OTP and Password fill up form</b></p> </div>	<ul style="list-style-type: none"> <li>• Please access the URL <a href="http://www.vpoll.com.my">www.vpoll.com.my</a> to reach the landing page</li> <li>• Click on “User Login/Register button” to register yourself as a user</li> <li>• Please click on “Register”</li> <li>• Please enter your mobile phone number, click on “Got OTP”, and wait for a one-time password (OTP) to be sent to your mobile phone</li> <li>• Please insert the OTP, create a login password, and click on “Sign-up”</li> </ul>

PROCEDURE	ACTION
<p>1. Register as a user with <a href="http://www.vpoll.com.my">www.vpoll.com.my</a> (continued)</p>	<p>Steps</p>
<div data-bbox="167 409 882 745" data-label="Image"> </div> <p data-bbox="459 757 614 795" style="text-align: center;">Login page</p> <div data-bbox="172 844 887 1193" data-label="Image"> </div> <p data-bbox="368 1227 730 1265" style="text-align: center;">Account verification form</p>	<ul style="list-style-type: none"> <li>• Please access the URL <a href="http://www.vpoll.com.my">www.vpoll.com.my</a> to reach the landing page, enter all the login details and click on “Sign In”</li>   <li>• Please fill up all the required fields, upload a copy of your NRIC (for Malaysian) / Passport (for Foreigner) and click on “Submit for Verification”</li>   <li>• The poll administrator will perform the verification, and approve/reject your application within 12 hours after your submission</li>   <li>• Thereafter, an email will be sent to the user on the approval/rejection</li>   <li>• If you received a rejection email, please call the Poll Administrator to resolve the issue</li>   <li>• If you received an approval email, you may login to the Vpoll anytime therefrom</li> </ul>

## PROCEDURE

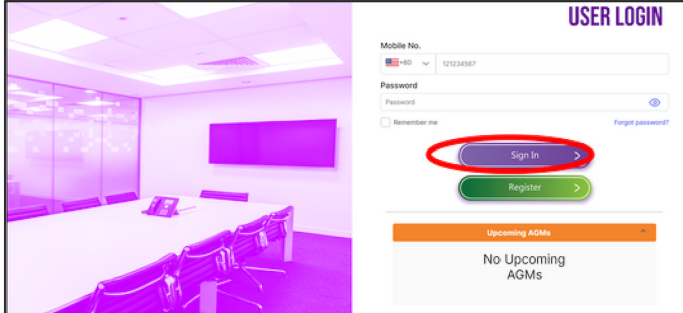
## ACTION

2.

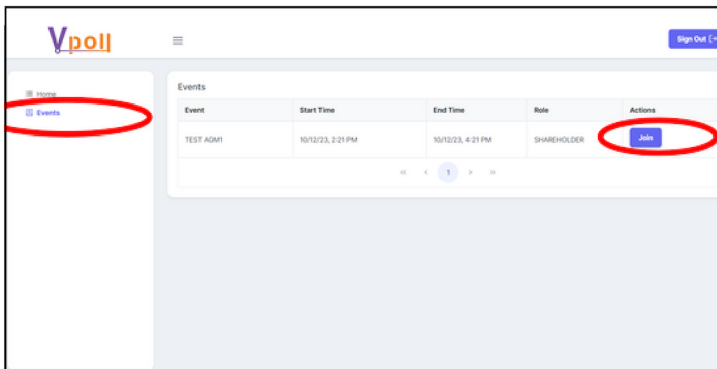
Login to the RPV at [www.vpoll.com.my](http://www.vpoll.com.my) on the AGM Day

Steps

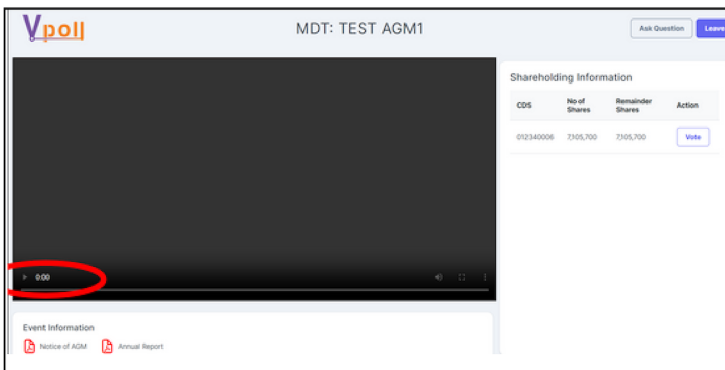
*Before*



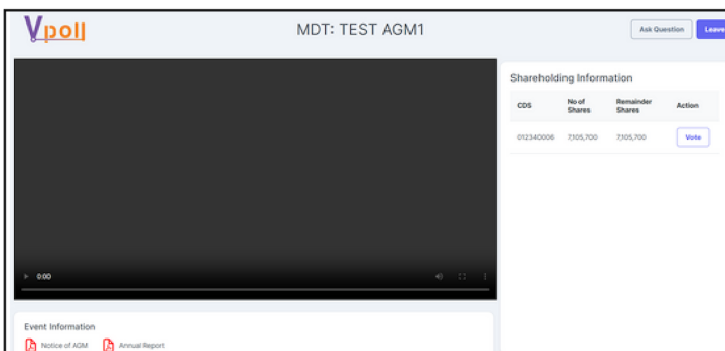
*After*



User Login / Register



During The Live Streaming



- On the AGM Day, please access the URL [www.vpoll.com.my](http://www.vpoll.com.my)

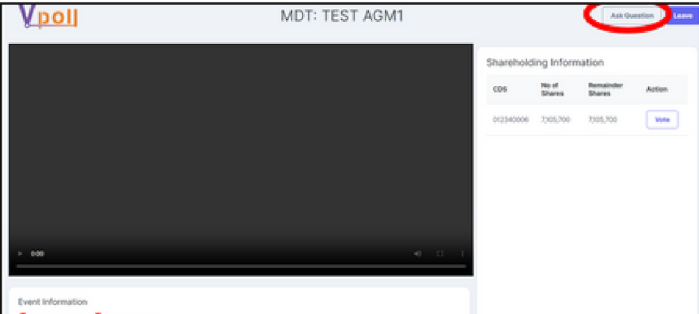
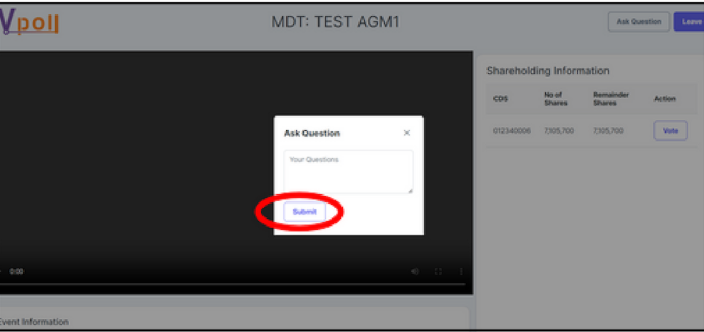
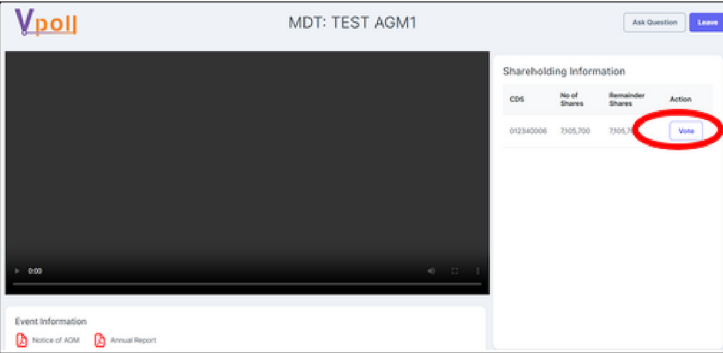
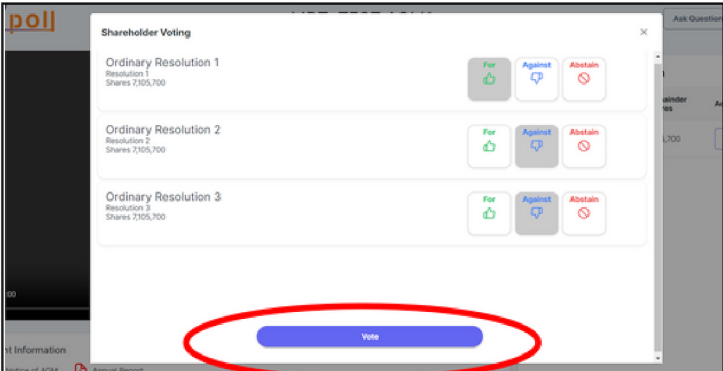
- The Vpoll will open for access on the AGM Day from 11 June 2024 at 1.00 pm until the conclusion of the AGM

- Click on “Events”, select Thriven Global Berhad AGM, click on “Join” to participate the AGM of Thriven Global Berhad

- Your screen will divert you to the event page of the AGM as shown

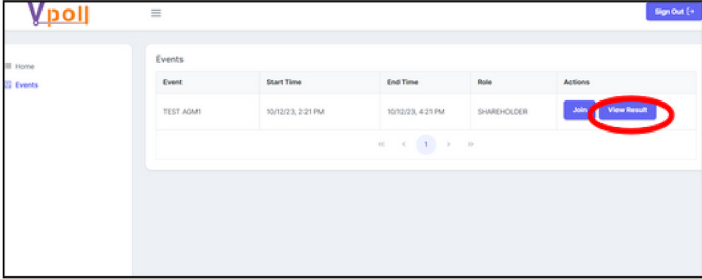
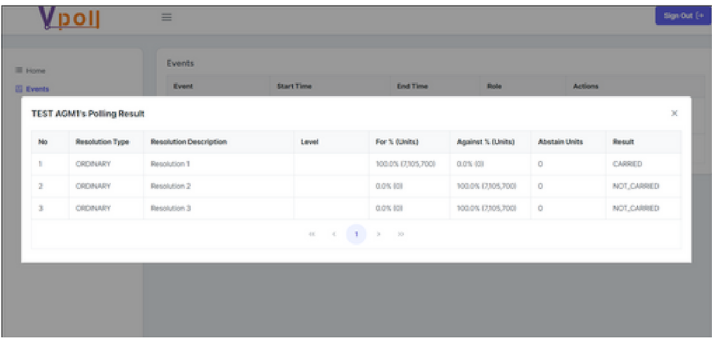
- To watch livestream, click on “▶” on the livestream widget

- Continue watching

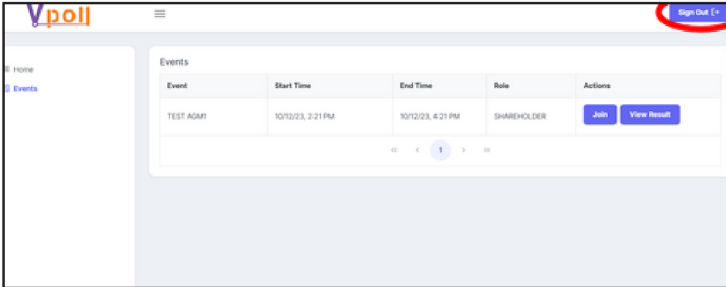
PROCEDURE		ACTION
3.	Submission of questions via RPV	Steps
	<p><b>Before</b></p>  <p><b>After</b></p> 	<ul style="list-style-type: none"> <li>• If you wish to raise a question, please click on “Ask Question”</li> <li>• Type your question(s) in the Q&amp;A pop-up screen and click on “Submit” to send in the question</li> <li>• There is no limitation on the number of questions that you may raise</li> </ul>
4.	Casting of votes via RPV	Steps
	 	<ul style="list-style-type: none"> <li>• To cast your votes, click on “Vote”</li> <li>• You will be shown the voting page</li> <li>• Please vote accordingly upon ready to submit your votes, click on “Vote” to complete your voting</li> </ul>

PROCEDURE	ACTIONS
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3.	Submission of questions via RPV	Steps
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		<ul style="list-style-type: none"> <li>• To view the voting results, click on “View Result”</li> </ul>
		<ul style="list-style-type: none"> <li>• The voting results will be presented as shown</li> </ul>

5.	Conclusion of AGM	Steps
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		<ul style="list-style-type: none"> <li>• Click on “Sign Out”</li> </ul> <p style="text-align: center; font-weight: bold;">Thank you for your participation</p>
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